

MINUTES OF THE JULY 19, 2017, ANNUAL BOARD MEETING

The Smoky Mountains Area Workforce Board met on Wednesday, July 19, 2017, at 9:00 a.m. in the Vic Duggins Foundation Room at Walters State Community College in Morristown, TN. Attendance was as follows:

PRESENT

Mr. Pete Barile
Ms. Ann Bowen
Mr. Andrew Duncan
Ms. Darlene Ely
Ms. Elaine Ely
Mr. Michael Fishman
Ms. Sheri Frost
Mr. Chris Griffey
Ms. Kay Hale
Ms. Carole Harwood
Mr. Jonathan Jones
Ms. Daronda Patterson
Ms. Mechelle Robinson

REPRESENTED BY PROXY

Mr. Rick Keck
Dr. Tony Miksa (Dr. Mark Hurst)
Mr. Jerry Patton (Mr. Chris Edmond)
Mr. Jerry Sexton (Ms. Debbie Trent)

ABSENT

Mr. Will Bunch
Ms. Traci Ellenberg
Ms. Sheila Harris
Mr. Darrel Helton
Ms. Amy Rader
Mr. Noah Roark
Ms. Pam Stubbs

Mayors: Mayor David Crum, Greene County; Mayor Alan Palmieri, Jefferson County Mayor; Mayor Crystal Ottinger, Cocke County.

Staff: Ms. Krystal Johnston, Ms. Deborah LaRoy, Dr. B.J. Lowe, Mr. Victor Oakley, Ms. Connie O'Vercum, Ms. Melissa Reynolds, Mr. Don Shadow, Ms. Donna Stansberry, Mr. Bobby Williams, and Ms. Debra Williams.

Guests: Ms. K.C. Alvarado, Dr. Scott Beck, Ms. Heather Carrier, Dr. Joe Combs, Mr. Chris Edmonds, Ms. Amy Jackson, Ms. Kay Hale, Mr. John Hawkins, Mr. Donald Hurst, Dr. Mark Hurst, Dr. Jerry Leger, Ms. Cheryl Lewis, Mr. John Matthews, Mr. Carlos Santos-Martinez, Mr. Tom Miklusicak, Ms. Jennifer Mitchell, Ms. Teresa Smith, Mr. James Stokely, Ms. Darleen Strassner, Mr. Jody Wigington, and Mr. Brian Wilson.

Mr. Pete Barile, Acting Chair, called the meeting to order at 9:00 a.m. He welcomed board members and guests. Ms. Donna Stansberry, Dean of Workforce Development, called the roll. A quorum was declared.

BOARD CONSENT AGENDA ITEMS

Mr. Pete Barile, acting chair, announced that, since Mr. David Popiel had resigned from the Chairperson's position, a new Chair must be elected before any Board business could be conducted. The Executive Committee appointed a nominating committee, whose members selected Ms. Elaine Ely to replace Mr. Popiel as Chair. With the Executive Committee's approval, the Nominating Committee brought forth a motion to name Ms. Elaine Ely as the new LWDA2 Board Chairperson, seconded by Ms. Sheri Frost, to offer the office to Ms. Ely. The motion passed, Ms. Ely accepted the Board's decision, and assumed the duties of Chairperson.

Ms. Ely directed the board members' attention to consent agenda items.

- A. Minutes of the May 10, 2017, WIOA Meeting
- B. Career Center Activity Report
- C. Incumbent Worker Training Report
- D. On-the-Job Training Report
- E. Rapid Response Report
- F. Re-Employment and Eligibility Assessment (RESEA) Report

Mr. Pete Barile made a motion, seconded by Mr. Mike Fishman, to approve the consent agenda. The motion carried.

Ms. Deborah LaRoy reviewed the fiscal report and budget. She reported that the budget will be reduced by approximately \$400,000. In response, the board staff secretary's position has been eliminated, and one coordinator's position has been reduced to part-time. This year, expenditures on participant training must be at 40% of the budget and at 50% next year. She also reminded the Board that increasing Dislocated Worker enrollment is essential to our program's success. Mr. Andy Duncan made a motion, seconded by Mr. Chris Griffey, to approve the fiscal report. The motion carried.

OLD BUSINESS

Ms. Donna Stansberry reported on the newly signed contract for the One-Stop Operator and career services with East Tennessee State University, and introduced Mr. Brian Wilson as the new One-Stop Operator and Dr. Jerry Leger and Dr. Scott Beck, all from ETSU.

NEW BUSINESS

In new business, Ms. Stansberry reminded the members that LWDA2 has money from the State for training Supplemental Nutrition Assistance Program (SNAP) participants who train

for noncredit programs. The policy has been that the area would pay \$1200 for such programs. She asked the Board to consider paying total expenses as long as SNAP money is available. Ms. Daronda Patterson made a motion, seconded by Mr. Mike Fishman to approve the change to the policy to allow for the full cost of training. The motion passed.

OTHER BUSINESS

Ms. Donna Stansberry reported on a new Consolidated Business Grant from the State that essentially combines Apprenticeship, Incumbent Worker, and On-the-Job training into a single \$230,000 grant to Area 2. The greater part of the grant will go to incumbent worker training. The grant began June 30, 2017, and must be obligated or spent at the end of 60 days. If not, the remaining funds may be made available to other LWDA's in the east region. She urged members to share information about this grant with local, eligible businesses and to talk with Bobby Williams for more information.

Ms. Stansberry addressed changes in committee structure. The four committees are now:

Accessibility - addresses ADA compliance issues, transportation problems, language difficulties, etc.

AJC Oversight – Generally addresses performance and oversight, now includes training including training providers and programs

Executive – No Change

Youth – No change

Mr. Pete Barile made a motion, seconded by Mr. Andrew Duncan, to approve these. The motion carried.

Ms. Stansberry told the Board members that the Memorandum of Understanding for Infrastructure Costs to operate LWDA 2 AJCs by all partners has been forwarded to the State. A motion was made by Mr. Andrew Duncan, seconded by Ms. Daronda Patterson, to approve the submission of the MOU. The Motion carried.

GENERAL ANNOUNCEMENTS

Ms. Stansberry announced that Ms. Carole Harwood is resigning from the Board and would be missed. She thanked her for her dedication and service.

ADJOURNMENT

There being no further business, Mr. Mike Fishman made a motion, seconded by Mr. Andrew Duncan, to adjourn. The meeting was adjourned at 10:30 a.m.