

SERVICE DELIVERY	Maximum Training Time and Costs
Classification:	Title I Adults, Dislocated Workers, SNAP
Date Adopted:	3/7/2017
Background:	The WIOA board adopted a training policy on 1/25/12 that was designed to maximize the number of participants that could receive training. The staff recommends that the policy be adopted for WIOA.
Policy:	<ol style="list-style-type: none"> 1. Training will be funded for a maximum of two years, unless the Dean of Workforce Development approves an exception. 2. The maximum lifetime cost of training per adult or dislocated worker participant is: <ol style="list-style-type: none"> a) \$15,000 per lifetime for tuition and tuition-related fees for technical certificate and degree programs at regionally accredited universities, colleges, community colleges, technology centers, and similar academic institutions, with the maximum annual amount of \$5,000. b) \$1,200 total for non-degree, short-term or continuing-education training costs, with the exception of truck driving schools, for which the total amount shall be paid. Exception: If the participant is a SNAP recipient, the actual cost of training will be allowed as long as funding is available through SNAP contracts. c) \$2,000 total per participant for on-the-job training or other work-based learning such as apprenticeships; or d) The actual cost of a contract class. Youth may receive additional funds for training, if the Director of WIOA Fiscal determines that funds are available. 3. If tuition is paid by Pell, Wilder Naifeh, Tennessee Promise, Tennessee Reconnect, Tennessee lottery funds or similar funding sources, staff may use up to the maximum amount of approved training costs for books, program fees, tools, uniforms or test fees as established by the training providers. 4. Participants who need additional assistance to participate in WIOA activities may receive a support service payment. 5. Training costs funded by special-purpose grants will be determined by the grant agreements. <p>The Dean of Workforce Development may approve an exception to this policy. Exceptions to the policy must be documented in the participant case files. Reasons for approval of extensions include, but are not limited to, documented medical conditions, unavailability of classes, additional higher-level skills needed to qualify for an occupation in demand, or being called to military service. Participants called to active service will receive at least a full two years, not including their time of service, to complete their program.</p>